



## BEAUFORT WEST MUNICIPALITY



**NOTICE NO: 78/2008**

**DEPARTMENT OF COMMUNITY SERVICES: SECTION: HOUSING**

### QUOTATION

#### **REGISTRATION & VERIFICATION OF BENEFICIARY INFORMATION: CAPITAL HOUSING SUBSIDY PROJECTS: MERWEVILLE HOUSING PROJECT: 90 PROJECT LINKED SUBSIDIES**

The Beaufort West Municipality hereby invites service providers to submit a quotation for the provision of the following service.

- ❖ Registration of all subsidy applications received on an electronic database. The database will remain the property of the municipality.
- ❖ Scrutinize each application to determine whether or not the application would succeed. This includes the physical checking of the form as well as an Electronic Search of the Deeds offices country wide, National Housing Data Base and the Population Register and the UIF and Persal records.
- ❖ Inform applicants in writing of the outcome of the investigation and invite successful applicants to choose a site and sign the deed of sale.
- ❖ Submit all successful application forms to the Department of Housing for the official approval of the subsidy.
- ❖ Submit the completed Deeds of Sale of successful applicants to Transferring Attorney.
- ❖ Ensure that throughout the process that the municipality is informed of progress at all times and that the community participation is obtained.

Quotes in sealed envelopes endorsed **“REGISTRATION & VERIFICATION OF BENEFICIARY INFORMATION: CAPITAL HOUSING SUBSIDY PROJECTS: MERWEVILLE HOUSING PROJECT: 90 PROJECT LINKED SUBSIDIES”** must be mailed to: **PRIVATE BAG 582, BEAUFORT WEST, 6970** or be deposited in the **TENDER BOX** at the Office of the **ACTING DIRECTOR: CORPORATE SERVICES**, at the **Sanlam Building, 112 DONKIN STREET, BEAUFORT WEST**, to reach the undersigned by not later than **12:00 on MONDAY 30 June 2008**. Bids in electronic format will also be accepted until **11:00 on Monday 30 June 2008** at [treasury@beaufortwestmun.co.za](mailto:treasury@beaufortwestmun.co.za), but the final evaluation will only be completed from the hard copy. Quotes received, will

be opened in public in the Committee Room of the BEAUFORT WEST MUNICIPALITY. Any person desiring to be present may attend. Quotes received after the closing date and time will not be considered.

The quote must be valid for 60 days with effect from the closing date. The BEAUFORT WEST MUNICIPALITY is not bound to accept the lowest or any quote.

Municipal Offices  
112 Donkin Street  
**BEAUFORT WEST**  
6970

**J BOOYSEN**  
**MUNICIPAL MANAGER**

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